

North Branford Parks and Recreation Department

1332 Middletown Avenue, Northford CT 06472

203-484-6017

APPLICATION FOR PERMIT FOR USE OF PARK PAVILIONS/FIELDS/CAMPING

Submit a minimum of 2 weeks prior to event for approval

Check off **Park** of interest:

Totoket Valley Park
 North Farms Park
 Memorial Field at NBIS
 Northford Park
 Wall Field
 Mill Road Field
 Other

Check off **area** of interest:

Pavilion
 Soccer Field
 Baseball Field
 Softball Field
 Camping Area
 Tennis Courts
 Basketball Courts Other

Name of Applicant: _____
Organization/Group/Team: _____
Address: _____ City: _____
Phone: _____ Cell Phone: _____ Email: _____

Type of Event: _____ # of Persons Anticipated to Participate _____
Date(s) of Use: _____ (if multiple dates, please attach separate piece of paper)
Time: From: _____ To: _____
License # _____ Are you charging a fee for this event? _____

I have read the attached copy of Article III of the North Branford Code, entitled "Parks and Recreation Areas", Section 88-13 through Section 88-18, and hereby agree to abide by all provisions of this Article; in particular, Section 88-13, "Rules of Conduct", and Section 88-18, "Penalties for Offenses". I have also read and signed the attached Hold Harmless Agreement or have submitted a Certificate of Insurance for a general liability combined single limit of \$1,000,000 each occurrence and \$1,000,000 general aggregate, naming the town of North Branford as an additional insured on a primary and non-contributory basis and include a Waiver of Subrogation, insurance policy written by a State of Connecticut licensed insurance company with at least an A- XI policyholders rating according to AM

Date of Application: _____ Signature of Applicant _____

Permit Approved _____
Permit Denied _____

Certificate of Insurance (Received: _____)

Additional Conditions:

- * No alcoholic beverages
- * Please take your trash with you.
- * Remove all decorations.
- * Leave area clean.
- * If grill is used, make sure coals are extinguished before leaving.

Date

Lauren Munro, Director

Original to Applicant
Cc: Recreation Department, Police Department,
Public Works Department

(Revised 11/17/17)

Fee Required: _____
Deposit Required: _____
Received: _____
Deposit Returned: _____

HOLD HARMLESS REQUIREMENTS

The individual/group listed below and signed by same shall indemnify and save harmless the Town of North Branford, Connecticut and its agents, employees, and contractors from and against any and all loss, costs (including attorneys' fees), damages, expense, and liability in connection with claims for damages as a result of injury or death of any person or property damage to any property which arise from or in any manner grow out of any act or neglect while the undersigned is using or occupying the Town's property listed below.

Location of Town property: _____

Dates of use: _____

Group/Organization: _____

Authorized Signature: _____

Title: _____

Date: _____

Individual (please print): _____

(Signature)

(Address)

(Date)

**TOWN OF NORTH BRANFORD
PARKS AND RECREATION DEPARTMENT
203-484-6017**

Reservation and Community Center Building Use Application

FEE SCHEDULE: Fees are based on an hourly basis; must include ample time for set up and clean up. An additional hourly charge will be applied if room is used longer than contracted .

Facility	Resident	Res. Business	Non-Resident	N/R Business	After Hours Charge
STW Comm. Center	\$20/hr	\$25/hr	\$30/hr	\$40/hr	\$20/hr
STW Gym	\$30/hr	\$35/hr	\$40/hr	\$50/hr	\$20/hr
Park Pavilion	\$25/3 hr	\$40/3 hr	\$50/3 hr	\$75/3 hr	
Camping	\$25/night	\$30/night	\$35/night	\$50/night	

**RESIDENT MUNICIPAL/
CIVIC GROUPS:**

No charge during regular hours Monday through Friday from 5:30 a.m. to 8 p.m. and Saturday/Sunday 6:30 a.m. to 12 p.m. Set up and clean up on own.

**RESIDENT NON-PROFIT
501© GROUPS:**

No charge during regular hours Monday through Friday from 5:30 a.m. to 8 p.m. and Saturday/Sunday 6:30 a.m. to 12 p.m. Set up and clean up on own.

PAYMENT:

Full payment by individuals or groups reserving a room must be returned with the application. Residents will be required to show proper identification. Make checks payable to the "Town of North Branford."

FEES ARE NOT REFUNDABLE.

**ALL APPLICANTS WILL BE CHARGED AN ADDITIONAL FEE OF \$20 PER HOUR FOR USE
AFTER REGULAR BUSINESS HOURS**