

Date of Submission: _____

Appl. # _____

Fee Paid: _____

**TOWN OF NORTH BRANFORD, CT
CONSERVATION AND
INLAND WETLANDS AND WATERCOURSE AGENCY**

APPLICATION

1. Address of Property: _____
Present Zone: _____ Map: _____ Lot: _____

2. Owner of Property: _____
Mailing Address: _____
Telephone: _____ Cell #: _____
E-mail address: _____

3. Applicant/Agent: _____
Mailing Address: _____
Telephone: _____ Cell #: _____
E-mail address: _____

4. Contact Person (if different from above): _____
Mailing Address: _____
Telephone: _____ Cell #: _____
E-mail address: _____

5. THIS APPLICATION IS FOR:
- Permit to Conduct Regulated Activity
 - After the Fact Regulated Activity
 - Site Plan Referral
 - Special Permits/Exceptions/Exemptions
 - Subdivision Referral
 - Amend Regulations, Section #(s) _____
 - Boundary Clarification
 - Renewal/Modification/Extension of Permit/Transfers
 - Permitted Use As of Right
 - Permitted and Non Regulated Use
 - Non Regulated Use
 - Significant Activity

6. Description of Project: _____

7. Description of Regulated Activity: _____

8. General Information:

Total area of site: _____ acres
Total area of disturbance: _____ square feet _____ acres
100' Upland review area to be altered: _____ square feet
200' Farm River Buffer area to be altered: _____ square feet
Wetland area to be altered: _____ sq. ft. Watercourse area to be altered: _____ sq ft
Vernal Pool Review Area to be altered: _____ sq. ft.
Regulated Activity(ies): Clearing _____ Grading _____ Filling _____ Excavation: _____
Construction _____ Drainage _____ Other _____

9. Applicant's interest in the land: _____

10. ADDITIONAL INFORMATION: All of the following may require notification or application for permit to other municipal, state, and/or federal agencies. This is the sole responsibility of the applicant or agent.

Check those that apply. The property or project area:

- Lies within 500' of an adjoining Town, or traffic, sewer, water runoff and/or water drainage will impact an adjoining Town
- Lies within Regional Water Authority Watershed - and a copy of the letter notifying the RWA of the application is enclosed
- Lies within the FEMA designated floodplain or floodway
- Contains a watercourse regulated by the Army Corps of Engineers
- Requires State of Connecticut General Permit - Type(s) of GP required _____
- Contains conservation restrictions and/or preservation restrictions.

By signing this application, applicant/owner confirms that he/she has read this document, the Town of North Branford Inland Wetlands and Watercourses regulations with appendices, and obligations specified in both.

This application gives the Commission and its Agent the authority to inspect the property at reasonable times, both before and after a final decision has been issued. The applicant warrants the truth of all statements and supporting documents to the best of his/her knowledge and belief.

Signature of Owner Date

Signature of Applicant/Agent Date

TOWN OF NORTH BRANFORD - INLAND WETLAND APPLICATION

APPLICATION SUBMISSION CHECKLIST

All applicants must submit the following, or that deemed necessary by the "Duly Authorized Agent", in order for an application to be considered complete.

1. Original and nine (9) copies of the completed Town of North Branford, Inland Wetlands Agency, **Application for Permit** form.
2. Three (3) existing and proposed full size **plan sets** which include at minimum the following (Recommended Scale 1" = 40'). See the Regulations for complete requirements.
 - a. Location Map: Maximum Scale 1" = 400'. Include boundaries of other municipalities located within 500 feet of the property.
 - b. Address and Assessor's Map/Lot Number.
 - c. Existing & proposed topographic contour lines within 75' of regulated area at 2' intervals or less.
 - d. All existing surface and underground structures.
 - e. All wetlands, watercourses and their respective upland review areas, including all wetlands and watercourses which are within the upland review distance (100 ft) from the property line.
 - f. Identify public water supply watersheds.
 - g. North Arrow.
 - h. Reference soil scientist's report and licensed land surveyor who located wetland flags. All wetland flags are to be numbered in the field and to be located on the site plan.
 - i. Include all proposed conditions, including but not limited to final grading and buildings, all impervious surfaces, and landscaping plan (no invasive species).
 - j. Tag regulated activities and identify scope of work. Include location of access route for construction machinery.
 - k. Proposed soil erosion and sedimentation control, and other management practices & mitigation measures. A separate erosion control plan may be submitted.
 - l. Proposed drainage systems and regulated areas that will receive the storm water and/or describe this in the narrative.
 - m. Percolation and test pit locations.
 - n. Location of 100 year flood zone.
 - o. Other pertinent information as required by the Regulations.
 - p. Signed and sealed as required.
3. Nine **reduced copies of each of the above plans**, 11x17 or smaller. Full size copies may be submitted for reduced copies.
4. Ten copies of the following:
 - a. **Project Narrative** describing:
 1. Purpose & description of project and proposed activities.
 2. Alternatives considered and why they were rejected in favor of the proposed plan.
 3. Best management practices & mitigation measures which have been considered and are proposed.

- b. Original signed **soil scientists report** and sketch, if applicable.
 - c. **Test pit and percolation reports** if applicable.
 - d. **Summary of drainage calculations** if applicable.
5. Two copies of each of the following:
 - a. **Full Drainage calculations/report** if required.
 6. Original completed **Connecticut DEEP Statewide IWW Activity Reporting Form**, attached.
 7. In order for any emailed documents or communications to become part of the application filing, they must also be submitted to the Agency on paper.
 8. Plans prepared by an engineer or surveyor must be signed and sealed.
 9. **Application Fee** - see attached; based on Fee Schedule also attached.
 10. Any required copies not submitted, can be made by the Inland Wetlands Agency at a rate of \$0.50 per page for an 8x11 or 11x17 sized sheet. Copies of full size plan sets are \$10.00 per page.

FEE SCHEDULE

1. A Single or Duplex Residential lot:

Total area of disturbance (sq ft.)	Fee
Up to 250	\$70
251-500	\$80
501-1,000	\$100
1,001-5,000	\$200
5,001-10,000	\$300
10,001-20,000	\$400
20,001-30,000	\$500
30,001-40,000	\$600
Over 40,000	\$600 + \$50per 5,000 sq. ft.

OR

2. Commercial Development, Multi-Family, subdivisions, and other residential uses not included above:

Total area of disturbance (sq ft.)	Fee
Up to 250	\$140
251-500	\$160
501-1,000	\$200
1,001-5,000	\$400
5,001-10,000	\$600
10,001-20,000	\$800
20,001-30,000	\$1,000
30,001-40,000	\$1,200
Over 40,000	\$1,200 + \$25per 1,000 sq. ft.
More than 50,000	\$1,400 + \$15per 1,000 sq. ft.

OR

3. At the discretion of the Agency or Duly Authorized Agent, if an application is for maintenance or repair of an existing approved disturbance area (e.g. driveway, deck, septic) and will remain within the same existing footprint, the following fees apply in lieu of the fees provided for in Section 1 and 2 above.

Total Area of Disturbance (sq. ft.)	Fee
<500	\$50
>500	\$125

FEE CALCULATIONS

Applications that involve regulated activities:

Work on a single family or duplex residential lot

See table above to calculate fee based on total area of disturbance

Total area of disturbance sq ft _____ = _____

Commercial Development, multi family, subdivisions, and other residential uses not included above

See table above to calculate fee based on total area of disturbance

Total area of disturbance sq ft _____ = _____

Maintenance or repair of existing permitted activity (see fee schedule) = _____

Public Hearing Fee (to be paid prior to opening the public hearing) \$ 150 = _____

Request for renewal or extension of a permit \$ 50 = _____

Modification of a previously approved permit \$ 60 = _____

De-minimus: In lieu of above fees - when authorized by IWEO/Agent \$ 25 = _____

Work started without a permit, double the total fees of regulated activities = _____

(Not to include public hearing fee)

Sub-total: _____

OR

Applications that do not involve regulated activities:

Subdivision/Re-subdivision Referral without regulated activity \$ 50 = _____

Jurisdictional Ruling (as determined by Agency per Regulations):

a. Permitted Uses as of Right \$ 50 = _____

b. Non-regulated Uses \$ 25 = _____

Regulation Amendment Petitions \$ 200 = _____

Map Amendment Petitions \$ 175 = _____

Plus: Total length of wetlands & watercourses boundary subject to change

Linear ft of boundary	Fee per 100 linear ft of boundary	
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500 or less	\$15	= _____
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501 to 1000	\$10	= _____
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1001 or more	\$ 5	= _____
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Sub-total: _____

AND

Required State DEEP reporting fee = \$60.00

Sub-total: _____

Significant Activity Fee (\$200): As determined by IWWA = _____

Date significant activity was confirmed by the Commission: _____

Waivers, reductions or delayed payments of fees: = -- _____

Date waiver granted: _____

Total: _____

For Department Use Only

Amount submitted with application: _____

Date Paid: _____

Statewide Inland Wetlands & Watercourses Activity Reporting Form

Please complete and mail this form in accordance with the instructions on pages 2 and 3 to:
Wetlands Management Section, Inland Water Resources Division, CT DEEP, 79 Elm Street – 3rd Floor, Hartford, CT 06106

PART I: To Be Completed By the Municipal Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN: Year [Click Here for Year](#) Month [Click Here for Month](#)
2. ACTION TAKEN: [Click Here to Choose a Code](#)
3. WAS A PUBLIC HEARING HELD (check one)? Yes No
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(type name) _____ (signature) _____

PART II: To Be Completed By the Municipal Inland Wetlands Agency or the Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING (type name): North Branford
Does this project cross municipal boundaries (check one)? Yes No
If Yes, list the other town(s) in which the action is occurring (type name(s)): _____, _____
6. LOCATION (click on hyperlinks for information): [USGS Quad Map Name](#): _____ or [Quad Number](#): _____
[Subregional Drainage Basin Number](#): _____
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER (type name): _____
8. NAME & ADDRESS/LOCATION OF PROJECT SITE (type information): _____
Briefly describe the action/project/activity (check and type information): Temporary Permanent Description: _____
9. ACTIVITY PURPOSE CODE: [Click Here to Choose a Code](#)
10. ACTIVITY TYPE CODE(S): [Click for Code](#), [Click for Code](#), [Click for Code](#), [Click for Code](#)
11. WETLAND / WATERCOURSE AREA ALTERED (type in acres or linear feet as indicated):
Wetlands: _____ acres Open Water Body: _____ acres Stream: _____ linear feet
12. UPLAND AREA ALTERED (type in acres as indicated): _____ acres
13. AREA OF WETLANDS / WATERCOURSES RESTORED, ENHANCED OR CREATED (type in acres as indicated): _____ acres

DATE RECEIVED:

PART III: To Be Completed By the DEEP

DATE RETURNED TO DEEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO